

Creating Excel Formulas **½ Day**

Audience: Users who have had a beginning course in Excel and need instruction in creating simple and more complex Excel formulas

Excel Formulas:

- ◆ Review of Excel basics
- ◆ Creating a simple formula
- ◆ Formulas using addition and subtraction
- ◆ Formulas using multiplication and division
- ◆ Simple formulas using parentheses
- ◆ Copying formulas
- ◆ Review of the order of operations
- ◆ Formulas that are more complex